

## 4160 GRIFFITH ELEMENTARY

### SCHOOL, PARENT AND FAMILY ENGAGEMENT POLICY

All check boxes marked in this policy indicate an assurance on the part of the school.

Type of Title I.A program

- Schoolwide  
 Targeted

- This school parent and family engagement policy is developed jointly with, distributed to, and agreed on with parents of participating children, including parents of migrant and EL children. *Section 1116 (b)(1)*

Describe how the school seeks and obtains the agreement of parents to the parent and family engagement policy.

Communication with Parents:  
Parent communication system (Blackboard), school marquee sign, flyers on Peachjar (digital) and paper, school website, Class Dojo and Twitter/Facebook.

Family Engagement Policy:  
Griffith Intermediate meets with parents and staff members to build consensus around the development of the family engagement policy. A meeting is held every September where stakeholders are provided a copy of the Federal Program Plan. The plan is available during Annual Title I Parent Overview meeting where updates on progress are reported to stakeholders.

Additional Activities include:  
Griffith will continue to seek input during the Title I Parent Meeting, Open House, and Curriculum Night, as well as our quarterly family nights.

- Parents are notified of the policy in an understandable and uniform format. *Section 1116(b)(1)*
- The school parent and family engagement policy is provided in a language the parents can understand. *Section 1116(b)(1)*

#### POLICY INVOLVEMENT

- At the beginning of the school year, the school convenes an annual meeting, at a convenient time, to which all parents of participating children are invited and encouraged to attend. *Section 1116 (c)(1)*
- The agenda reflects that the purpose of the meeting is
- To inform parents of their school's participation in the Title I.A program
  - To explain the requirements of Title I.A
  - To explain the right of parents to be involved.
- Section 1116 (c)(1)*
- The school offers a flexible number of meetings. *Section 1116 (c)(2)*
- Using Title I.A funds, to promote parental involvement the school provides (check all that apply)
- Transportation
  - Child care
  - Home visits
  - Funds will not be utilized for these purposes
- Section 1116 (c)(2)*

The school involves parents in an organized, ongoing, and timely way:

- In the planning, review, and improvement of the Title I.A program and if applicable Schoolwide program plan in the school. *Section 1116 (c)(3)*

Describe how parents are involved in the planning, review, and improvement of the Title I.A program and if applicable Schoolwide program plan in the school.

Griffith Intermediate has invited parents to meetings specifically designed to plan, review and improve the Schoolwide Plan. These meetings will take place during our annual Title I Parent Meeting, Open House and Curriculum Night.  
Griffith also receives input about various aspects of the school from parents, students and teachers through the Advanced Questionnaire survey that is also given annually.  
Invite parents to be part of the planning process of the Title I.A. plan. The plan is shared, input is gathered and revisions are made for the next year.

- In the planning, review, and improvement of the school parent and family engagement policy. *Section 1116 (c)(3)*

Describe how parents are involved in the planning, review, and improvement of the school parent and family engagement policy.

Feedback is requested during the Title I Parent Overview and PTO meetings. Surveys are provided to collect the views and perceptions of parents. This data is used to improve the school parent and family engagement policy.

The school provides parents of participating children:

- Timely information about the Title I.A programs. *Section 1116 (c)(4)(A)*

Describe plans to provide information about the Title I.A programs.

The annual Title I meeting is held at the beginning of every school year. During this meeting, the parents are informed of Griffith's participation in Title I.A., as well as explain Title I.A requirements. We state the right of parents to be involved and encourage their support and partnership. We will utilize surveys to obtain parent input and feedback at the beginning and end-of-year.

- A description and explanation of the curriculum in use at the school, the forms of academic assessments that are used to measure progress, and the achievement levels of the MAP assessment. *Section 1116 (c)(4)(B)*

Describe methods and plans to provide a description and explanation of the curriculum, academic assessments, and MAP achievement levels.

During Curriculum Night, parents will get an overview of the curriculum for each subject. At that time, they will be able to ask pertinent questions related to understanding the curriculum. During the annual Title I Meeting, the MAP and latest STAR testing data is presented to parents. The dates of implementation are given as well as the relevant data for each achievement level. Parents can ask any pertinent questions regarding the MAP or benchmark tests. During the annual Title I Meeting, the Galileo Benchmark data is presented in conjunction with our school goal of having every student grow at least 1 year in reading. Parent(s) can ask any pertinent questions about progress monitoring.

Opportunities, as appropriate, to participate in decisions relating to the education of their children. *Section 1116 (c)(4)(C)*

Responses to their suggestions as soon as possible. *Section 1116 (c)(4)(C)*

## SHARED RESPONSIBILITY FOR HIGH STUDENT ACHIEVEMENT

### School-Parent Compact

The School-Parent Compact outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards. *Section 1116 (d)*

The school jointly develops with parents of Title I.A served children the school-parent compact.

The school-parent compact will

Describe the ways in which all parents will be responsible for supporting their children's learning. *Section 1116 (d)(1)*

The information in the Griffith Intermediate School parent compact includes the following:

A description of the administrator's responsibility around retaining highly qualified staff, a safe and positive school climate, understanding curriculum, standards and assessments and communication of school related activities.

A description of the parent/caregiver's responsibility around reading at home, parent conference attendance, school attendance, and communication with teachers.

A description of the student's responsibility around listening, completing work, asking for help, reading at home, giving information to caregiver and respecting teachers and others at school.

- Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment. *Section 1116 (d)(1)*

The compact describes:

Our efforts to provide high-quality curriculum and instruction in a supportive and effective learning environment takes place through the implementation of research based instructional practices such as close reading, gradual release of responsibility, modeling, explicitly showing, telling, inquiry, etc. while implementing the board approved district curriculum. The curriculum has been deemed viable and credible by a team of educators and district leaders. Resources provided by the district and purchases with Title I funding are used with one goal in mind, which is to optimize the teaching and learning for all students.

The school's responsibility around academics, communication, parent conferences, and volunteer opportunities.

- Addresses the importance of communication between teachers and parents on an ongoing basis through, at a minimum

- Conducting parent-teacher conferences at least annually, during which the compact shall be discussed
  - Issuing frequent reports to parents on their children's progress
  - Providing reasonable access to staff, opportunities to volunteer, and observation of classroom activities
  - Ensuring regular two-way, meaningful communication between family members and school staff, and, in a language that family members can understand
- Section 1116 (d)(2)(A) (B),(C),(D)*

## **BUILDING CAPACITY FOR INVOLVEMENT**

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, the school

- Provides assistance to parents, as appropriate, in understanding
- o the Missouri Learning Standards,
  - o the Missouri Assessment Program,
  - o local assessments,
  - o how to monitor a child's progress, and

o how to work with educators to improve the achievement of their children.

*Section 1116 (e)(1)*

Describe plans to provide assistance.

During Curriculum Night parents will be provided a presentation that covers grade-level expectations for their child's grade. Teachers will share information during conferences on how to read and interpret information related to their child's reading level and district benchmark assessments in Math and Reading. Teachers will also provide at-home resources for parents to utilize to support student achievement.

- Provides materials and training to help parents work with their children to improve achievement. *Section 1116 (e)(2)*

Describe plans to provide materials and training.

Parents will receive an overview of building wide instructional practices during our Family Literacy, Math and Science Nights. Griffith staff will provide resources and information for parents to assist support in each content area.

- Educates teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. *Section 1116 (e)(3)*

Describe plans to educate school personnel regarding working with parents.

During Orientation Week, staff will be informed of expectations regarding working with parents. The objective of the training will be to ensure we are effectively building relationships with parents.  
The following topics will be covered:  
Utilization of the parent communication system (Blackboard) to email, text, and call parents  
Utilization and maintenance of the Tyler contact logs  
Communication expectations of Class Dojo  
Explanation of the expected outreach from the Attendance Committee to parents  
  
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To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, the school

- To the extent feasible and appropriate, coordinates and integrates parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conducts other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children. *Section 1116 (e)(4)*

Describe plans to coordinate and integrate.

Griffith Intermediate will:

Host quarterly academic family nights that include Literacy Night, Science Night and Math Night in addition to our family fun nights. During these nights, we will invite community members that work in that field to speak to parents about local resources and education about that field.  
Update information on the school website, handbook and social media accounts to keep parents informed about school happenings.  
Utilize the parent communication system (InTouch), school marquee, and flyers to communicate community resources and opportunities.  
Host Unleashing Potential to serve as a resource for parents needing before and after school care. Unleashing Potential provides students with engaging activities and tutoring services. They also collaborate with classroom teachers to support student learning.  
Have semester parent teacher conferences and bi-quarterly progress reports on academic achievement.

- Ensures that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, in a language the parents can understand. *Section 1116 (e) (5)*
- Provides reasonable support for parental involvement activities under this section as parents may request. *Section 1116 (e)(14)*

### Optional additional assurances

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, the school: (optional; check if applicable)

- Involves parents in the development of training for teachers, principals, and other educators to improve the effectiveness of parent involvement training. *Section 1116 (e)(6)*
- Provides necessary literacy training from Title I funds if the local educational agency has exhausted all other reasonably available sources of funding for literacy training. *Section 1116 (e)(7)*
- Pays reasonable and necessary expenses associated with local parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions. *Section 1116 (e)(8)*
- Trains parents to enhance the involvement of other parents. *Section 1116 (e)(9)*
- Arranges school meetings at a variety of times, or conducts in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend conferences at school, in order to maximize parental involvement and participation. Adopts and implements model approaches to improving parental involvement. *Section 1116 (e)(10)*
- May adopt and implement model approaches to improving parental involvement. *Section 1116 (e)(11)*
- Establishes a districtwide parent advisory council to provide advice on all matters related to parental involvement in Title I programs. *Section 1116 (e)(12)*
- May develop appropriate roles for community-based organizations and businesses in parent involvement activities. *Section 1116 (e)(13)*